Minutes

Meeting Attendees:

Tony Sergi  City of Hamilton (COH)
Ed VanderWindt  COH
Michelle Sergi  COH
John Morgante  COH
Jorge Caetano  COH
Mike Minkowski  COH
Maria Harrison  COH
Michael Barton  HHHBA
Mathier Langelier  HHHBA
Brandon Campbell  Starward Homes
Suzanne Mammel  A.J. Clarke
Steve Spicer  Multi-Area

1) Call to Order and Welcome

Michael Barton welcomed everyone in attendance.

2) New Business

(a) Site Alteration and On Site Inspections – John Morgante advised the Committee that there was an internal change with respect to on site inspections and site alteration processes. The Growth Management Division would undertake the role from the Building Division beginning January 1, 2014.

(b) Site Plans – The Growth Management Division’s Construction Coordinators to take on the inspection role. While the process would remain the same, any credit reductions would now be processed through the AMANDA system.

(c) Development Charges Update

3) Review Minutes from Previous Meeting held November 13, 2013

Approved

4) Canada Post Draft Plan Condition Clearance – Discussion from November 13th Meeting - The HHHBA will be forwarding correspondence to the Mayor and City Council to consider their request to remove Canada Post as a financial clearing agency on draft subdivision approvals.

Action: City staff to prepare a report to the Planning Committee in the new year for discussion and presentation by the HHHBA to the Committee members.

5) Sewer, Water & Building Process for Site Plans

The Engineering Guidelines and Site Plan Review implementation would provide a written procedure to eliminate any issues in the future.

7) Accessibility Standards & Pedestrian Mobility Plan – Impacts on New Development – Documents were not circulated prior to presentation to Councillors.

   Action: Tony Sergi to request that other City departments be more diligent in bringing new initiatives forward to the Liaison group.

8) Future Agenda Items
   (a) AECD
   (b) Development Charges By-law
   (c) Zoning Work Plan
   (d) Woodlands Policy
   (e) Staging

9) 2014 Meeting Schedule – Schedule circulated.

10) Next Meeting
    Wednesday, January 22, 2014 at 1 p.m. (Meeting Room 830 – 8th Floor, City Hall)