Minutes

Meeting Attendees:

Tony Sergi  City of Hamilton (COH)
John Lane   COH
John Morgante COH
Monir Morinuzzaman COH
Guy Paparella COH
Mike Minkowski COH
Scott Baldry    COH
Maria Harrison COH
Anthony Chiarella HHHBA
Brandon Campbell Starward Homes
Steve Spicer     Multi-Area

1) Call to Order and Welcome
Tony Sergi welcomed everyone in attendance.

2) New Business
None

3) Review Minutes from Previous Meeting – February 12, 2014
Minutes approved as presented.

4) Outstanding Business / Action Items from Previous Meeting
   a) Status update on the AODA Document provided as part of Site Plan
      Application – Scott Baldry was in attendance to provide some background
      information on the AODA document. Council approved the criteria set out in
      Appendix 12 – Barrier Free Design Guidelines to comply with the Provincial
      standards.
      Action: Maxine Carter of the City’s Access and Equity Office to be invited to a
      future meeting to discuss the process highlighting the difference between the
      Provincial and Council approved guidelines.

   b) Response Letter to HHHBA Concerns regarding Stormwater Management –
      There were concerns raised by the HHHBA respecting consistency with
      comments provided on SWM issues. Any matters related to SWM have been
      consolidated under Monir Morinuzzaman, with Ryan Moore providing assistance
      with issues located within the easterly portion of the City, and George Berenyi
      addressing the westerly portion.
      Action: HHHBA to provide comments by mid-April on the Comprehensive
      Development Review Guidelines detailed in the letter from Guy Paparella dated
      March 20, 2014.

5) Review of Draft Plans and Documents by Building Services in advance of
   Registration – Delays Experienced and Discuss Possible Solutions to Expedite
   Process – Building staff were unable to be in attendance due to a scheduling conflict.
   This would be discussed off-line between the HHHBA and Building to resolve the matter.
6) **Site Plan Certification and Letter of Credit Reduction**
   The Growth Management Division has undertaken the responsibilities of final acceptance and inspections beginning January 1, 2014. The service was previously completed by Building Services.

   The Condominium Act has different stipulations.
   **Action:** John Morgante to work on establishing clear guidelines and expectations with a sub-group of the HHHBA.

   A pre-construction survey for site plan was provided to the City only when rock excavation was anticipated.

7) **Next Meeting**
   Wednesday, April 23, 2014 at 1 p.m. (Meeting Room 830 – 8th Floor, City Hall)